



## GÄSTEINFORMATION · GUEST DIRECTORY

**Park Hotel & Spa**

Bad Lippspringe

Each Best Western® branded Hotel is independently owned and operated.



## Welcome to BaLi – by the Teutoburger Forest!

We wish you a pleasant and relaxing stay at our wellness, conference & resort property within the spa city of Bad Lippspringe.  
The 4-star superior wellness hotel offers a unique view of the park and forest scenery of the Garden Show Park with its imposing fountain.

As a member of Best Western our hotel is privately owned and operated.  
Since we are independent, we are proud to differ from the usual hotel chains.  
Each of the approximately 4.000 member hotels worldwide have its individual style and character.

However, we have one thing in common:  
**With our brand name we promise best quality and excellent services.**

Are you already member of Best Western Rewards®?  
Do you know how easy it is to collect points during sleeping?  
Are you interested in a complimentary overnight, a room upgrade or  
a discount for our most loyal guests?  
Please ask at the reception for more details about the frequent traveler program of Best Western.

On the following pages we have compiled some important information for your stay in our hotel:

with Best regards,

A handwritten signature in black ink that reads 'Torsten Kiene'.

Torsten Kiene  
General Manager

A handwritten signature in blue ink that reads 'O. Dias Bandeira'.

Olga Dias Bandeira  
Assistant Manager



**Adapter for your notebook / extension cable** You will receive travel plugs, analogue adapters, LAN access / cables or extension cables at the reception.

**Air-conditioning (only Villa Anna)** The air-conditioning in the rooms of Villa Anna is in operation from an outside temperature of 21° C and can be set individually. For more information, please contact the reception under -9

**Arrival time** Your room is available from 15:00.

**Baby Cot** We are happy to provide baby cots free of charge on request.

**Babysitter** If you need a babysitter, the reception will be happy to help you arrange one.

**Bathrobes & slippers** are in your wardrobe. If you need additional bathrobes or slippers – just contact our reception under -9

**Bath & sauna towels** are ready for you in the wellness bag in your room.

**Bank** Volksbank and Sparkasse (both with EC machines) are about 5-10 minutes' walk from the hotel. You can also exchange your foreign currency there.

**Bar/Summer bar & Piano lounge on the ground floor** Our hotel bar is open daily from 6pm to 1am. In the restaurant area we are happy to take your drinks orders throughout the day. In the summer months, our Karl Plaza with a view of the Gartenschaupark is open for you daily from 12:00.

**Bell Service** (storage of luggage, simple errands, delivery of messages, etc.) is at your disposal daily from 7:00 to 21:00.

**Bicycle room** Our bicycle room is available for you to store your own bicycles. You can get the key at the reception.

**Bicycle rental** You can rent our hotel-owned bicycles for € 10,00 per day.

**Books/Novels** In our fireplace corner opposite the hotel bar and in the fireplace relaxation lounge in the wellness area you will find a large selection of novels and non-fiction books. You are welcome to borrow these during your stay or exchange them for your own book.

**Bottled Water** A bottle of mineral water is available free of charge as a small gift. Further drinks and meals can be ordered via room service or the Restaurant Karl (Tel. -429).

**Breakfast** We serve our breakfast daily from 6:30 a.m. to 11:00 a.m. and on Sundays and public holidays from 7:30 a.m. to 11:00 a.m. in our Piano Lounge and in the Karl Restaurant on the ground floor.

**Breakfast early / Express** You have to leave us early in the morning? With our "to go Box" for early risers (mondays to fridays), you won't start the day without breakfast. Your breakfast is ready from 5:30 am. Please let us know by 10:00 pm the evening before.

**Car rental** Our reception will be happy to assist you in booking a rental car.

**Car repair shop** Our reception will be happy to inform you about the nearest authorised car repair shops.

**Church services** Information on churches and church services can be found in our concierge folder.

**Children** up to 12 years stay with us free of charge in their parents' bed. We are happy to provide you with a sofa bed or extra bed for an extra charge of € 40.00 per night.

**City maps** are available at the reception.

**Concierge** Do you need a restaurant recommendation or would you like to know more about sightseeing tours? Do you need shopping tips or would you like to buy theatre tickets? Our concierge folder is ready for you in the hotel lobby.

**Computer Workstation** Internet access is also available free of charge in our hotel lobby. Here you will find a business corner with PC, internet access and printer.

**Cosmetic articles** Hygiene and cosmetic articles (e.g. extra bar of soap, towels, flannels, shaving set, shower cap, body lotion, oral care, feminine hygiene) are available free of charge 24h at reception.

**Credit cards** We accept the following credit cards: Visa, MasterCard, American Express.

**Departure time** The departure time is no later than 12:00 noon on the day of departure. If you need your room longer, please contact the reception. You can leave your luggage at the reception free of charge until departure.

**Doctor** Current information about doctors in private practice in the village is available at reception.

**Do not disturb** Simply hang the sign provided for this purpose on the outside of your hotel room door if you do not wish to be disturbed or if the room is not yet to be cleaned.

**Dry Cleaning / Laundry Service** We offer a 24-hour laundry service on weekdays - can be ordered via reception. The designated laundry lists are located in your wardrobe. If you drop off your laundry by 8:30am, it will be returned to you the same day. Dry cleaning may take a little longer.

**E-Bikes** Our house has two E-bikes that can be rented at the reception for € 25,00 per day.

**Electricity** 220 V voltage available throughout the house.

**Emergency** In case of a medical emergency, please call reception on -9.

Police: 0-110

Fire brigade / emergency doctor: 0-112

**E-Mail** We are happy to accept emails for you for the duration of your stay. Just speak to reception.

Our e-mail address is: [info@parkhotel-lippspringe.bestwestern.de](mailto:info@parkhotel-lippspringe.bestwestern.de)

**Escape routes** In case of fire, please note the escape route plan on your room door and in the corridors. It gives you information on where the nearest emergency exit is located.

**Express Check-Out** In order to avoid longer waiting times at check-out, we offer you to settle your bill already today. We would be pleased if you contact our team at the reception desk.

**Excursion** Information on excursion destinations in the surrounding area can be found in our concierge folder, which is available for you at reception.

**Fans** Our house is not fully air-conditioned, should you require a fan on hot days, please contact reception.

**Face cloth** you find a face cloth in your bathroom and available at our reception

**Faxing / copying / scanning** is available around the clock at the reception. Our staff will be happy to assist you. Fax number for incoming faxes to our hotel: 05252 / 963-111  
Fee: EUR 0,35 per copy / fax / scan

**Flowers & bouquets** can be ordered via the hotel reception. We will be happy to provide you with vases.

**Fire / Escape Routes** In case of fire:

Inform the reception immediately at -9.

Keep doors and windows closed.

Escape route plan: Familiarise yourself with the escape route plan on your room door. It gives you information on where the nearest emergency exit is located.

Leave the building immediately via stairs and escape routes.

Fire extinguishers are located in the corridors.

In the event of a fire alarm, you will be informed acoustically. Please remain calm and leave the hotel immediately via the signposted escape routes.

**Fitness area in the basement** The hotel's own fitness area is equipped with 12 high-quality cardio and strength training machines. Use is free of charge for hotel guests. Open daily from 06:00 to 23:00.

**Flight information** For bookings and reconfirmations, please contact our reception.

Nearest airport: Paderborn/Lippstadt, approx. 30 minutes by car or 29 km away

**German Soccer league** is shown free of charge in your room. All other sporting events are shown in the hotel bar.

**Golf** The Teutoburger Forest / Lippe region is home to numerous golf courses that can be reached within a short time from Bad Lippspringe. Our cooperation golf courses are between 3 km and 30 km away from the hotel. For more information, please contact the reception or consult our concierge folder.

**Half board** If you have booked half board, a table has already been reserved for you in the Karl restaurant. We kindly ask you to arrive at the restaurant between 18:30 and 20:30 in appropriate attire. If you would like to book half board as well, you can register this at reception by 12.00 noon on the same day.

**Hairdresser** There is a hairdresser right here in town, we will be happy to help you make an appointment.

**Heating** To change the room temperature, please use the temperature control directly on the radiator.

**Heating / Underfloor heating in the bathrooms** (Villa Anna & Komfort Plus Rooms)

The underfloor heating in the bathrooms of Villa Anna is in operation from October to April from 6:00 to 11:00 and from 17:00 to 22:00.

### **High Speed Internet / Wi Fi**

Is available free of charge at all times throughout the hotel. Please find the user name and password on the printout in your room card sleeve.

To be able to use the internet access quickly, please follow the steps below:

1. Switch the WLAN access on your device under settings to active.
2. Select the hotel WLAN. Select the hotel WLAN network "BW Park + Spa".
3. Open the Internet browser on your device.
4. Confirm the terms and conditions and enter your access data.
5. Press the "Log in" button

If you have any questions or need assistance, please contact our reception at any time on -9.

**Hot drinks, coffee/tea** Coffee and tea making facilities are available free of charge in your room and in the hotel lobby.

**Iron / Iron Boards** are available free of charge 24 hours a day upon request at the reception. In the double rooms of Villa Anna, the iron and ironing board are integrated in the wardrobe.

**Key card** For your safety, please always keep the key card separate from the room ID and electronic devices.

**Leisure facilities** Pure relaxation is offered by the hotel's own wellness landscape Arminius Therme & SPA - on a total of 1,500 square metres - with bathing and sauna landscape, natural swimming pond, garden sauna, 12 treatment and theme rooms, fireplace relaxation lounge, saline and much more. In addition, our fitness area is at your disposal. Further information on our SPA offers and opening hours can be found in detail on the following pages.

**Lost property** If you have lost something during your stay, please contact reception.

**Luggage** If you need help with your luggage or would like to store it in the hotel until departure, please contact reception. This service is available 24 hours a day. We will be happy to store your luggage free of charge until your next stay. When you arrive, your luggage (also washed and cleaned for a fee) will already be in your room.

**Mail** You can receive incoming mail at the reception. Your mail will also be gladly accepted there.

**Meeting Rooms** For meetings and events, our banquet department is at your disposal at extension – 417

**Mobile phone charging station** Have you forgotten your mobile phone charger? No problem: we have various charging cables available for you to borrow at our reception.

**Newspapers/magazines** Available in the piano lounge and in the relaxation room in the wellness area.

**Normal Services** Sewing case, extra blankets or pillows, hygiene and cosmetic items (e.g. flannel, soap, shower gel, shaving set, shower cap, oral care, feminine hygiene) or other useful items are available free of charge 24h at the reception.

**Onward Reservation** We kindly offer to book your next Best Western Hotel around the world.

**Parking** Our hotel's own parking spaces are available for € 8.50 per night. The hotel does not accept any liability.

**Pharmacy** The nearest pharmacy is about 5 minutes' walk from the hotel next to the town hall: Rats-Apotheke, (Tel. 0-99988).

**Petrol station** The nearest petrol station (Shell) is on Detmolder Straße in the direction of Paderborn (approx. 1.5 km from the hotel).

**Pets** are very welcome in our hotel. However, out of consideration for other guests, pets/dogs are not welcome in the restaurant and we kindly ask you to keep dogs on a leash at all times in the hotel. If you need a water or food bowl, please contact reception. For pets we charge a fee of € 18,00 per day.

**Pillow choice** To sleep even better in our house, choose your favourite pillow!  
On your bed you will find

Comfort pillow (60cm x 80cm, 70% feather)

Down pillow (40cm x 80cm, 70% down)

You can order the following at the reception desk

Neck support pillow

Down special pillow (goose feathers in the inner core and goose down in the outer shell)

Anti-allergy pillow (siliconised fibre)

**Postcards** Hotel postcards are available free of charge at the reception.

**Radio** Approx. 35 radio channels are stored in the TV set. Please press the TV/Radio key on your remote control.

**Reception** Our reception is staffed around the clock and can be reached at extension -9.

#### **Recreational Facilities - Arminius Therme & SPA**

Pure relaxation is offered by the hotel's own wellness area Arminius Therme & SPA - on a total of 1.500 square metres - with bathing and sauna area, natural swimming pond, garden sauna, 12 treatment and theme rooms, fireplace relaxation lounge, saline and much more.

Swimming pool opening hours: 6 a.m.-2 p.m. / Sauna area: 9.30-23.00 hrs

The operating times of the saunas can be found in the wellness information on the following pages.

**Restaurant** Our restaurant karl is located on the ground floor and is open for you daily from 12:00 to 15:00 and from 18:30 to 23:00 (kitchen hours from 12:00 to 13:45 and from 18:30 to 21:45.)

On Saturdays and Sundays we also offer small dishes and sheet cakes from our snack menu in the afternoon hours between 13:45 and 18:30. Table reservations are gladly accepted by our staff at the reception and in the restaurant (tel. 9 or 429).

**Room service - Breakfast**

From 7:00 a.m. (Monday to Saturday) or from 8:00 a.m. (Sundays & public holidays) until 11:00 a.m.

We will be happy to serve you breakfast in your room for an extra charge of € 5.00 per order. Please use the order card on your room door to select your breakfast.

**Room service - lunch & dinner** From 12:00 to 13:45 and in the evening from 18:30 to 21:45, we will be happy to serve you food and drinks in your room for an extra charge of € 5.00 per order. Please choose from our room service menu and order via our restaurant (Tel. 428).

**Safe** A safe for storing valuables is available in your wardrobe.

(valuables up to max. € 800 are insured).

Alternatively, valuables and cash can be deposited in the hotel safe at the reception.

**Sewing service** For small sewing jobs, we have a sewing kit available for you at the reception. For a fee, we can have your clothes sewn for you at a local tailor's shop.

**Snacks/ Beverages** The minibar in your room offers a small selection of snacks and drinks 24h. Various types of snacks and drinks are of course also available in our Restaurant Karl, in our hotel bar and via room service during the kitchen hours. (Tel. 429).

**Stamps, stationery and envelopes** are available at reception.

**Shoe shine service** Shoe shine machines are located on each hotel floor and on the ground floor of Villa Anna.

**Taxi** The reception staff will be happy to order a taxi for you.

**Telephone** Information on telephoning in the hotel as well as country codes / charges can be found on the following pages

**Turn Down Service** On request, we are happy to offer you our free turndown service in the evening and prepare your room for a good night's sleep.

**Train station** Paderborn's main train station is 10 km away. You can reach it by taxi or bus. Our reception staff will be happy to help you find the right train connection.

**TV Channels** Our TV system offers you approx. 75 programmes in various languages. You will find a programme info function and a list of the available TV programmes under the item "TV guide" on your TV remote control. You will find further functions of the TV set in a separate manual next to the remote control.

**Umbrella hire** Umbrellas are available free of charge from reception.

**Ventilation Bathrooms** The automatic ventilation in the bathrooms runs from 6:00 am to 11:00 am and from 5:00 pm to 10:00 pm.

**Vending machine** A cigarette vending machine is located on the ground floor in the immediate vicinity of the reception and by the hotel bar. Please note that smoking is not allowed in our hotel.



**Visitor's tax** is charged for holiday guests from the first overnight stay.

**Wake-up Call** The reception will be happy to take your wake-up call.

**You forgot something?** Please ask at the reception for items like sewing kit, razor set, dental set, comb and sanitary napkins for ladies. This service is complimentary and available 24 hours.

# SPA – INFORMATION

## Opening hours „Arminius Therme & SPA“

- pool, whirlpool & relaxation room      daily from 6 am to 11 pm
- salt grotto      reservation required
- „Arminius SPA“      Mo-Thu from 9 am to 7 pm  
Fr/Sa from 9 am to 8 pm  
Sunday from 9 am to 5 pm  
and on request
- Gym      daily from 6 am to 11 pm
- SPA-bar „OASE“      Order by telephone during kitchen opening hours

## Operating times saunas & steam baths

saunas & steam bath	Montag bis Donnerstag	Freitag	Samstag	Sonntag
Finnish sauna	09:30 bis 22:30	09:30 bis 22:30	9:30 bis 22:30	9:30 bis 22:30
Bios sauna	16:00 bis 22:30	12:00 bis 22:30	9:30 bis 22:30	9:30 bis 22:30
Garden sauna	kein Betrieb	16:00 bis 21:30	16:00 bis 21:30	9:30 bis 21:30
Steam bath	16.00 bis 22:30	12:00 bis 22:30	9:30 bis 22:30	9:30 bis 22:30

**Feel free to contact us if an additional sauna is to be connected.**

## Pool & Sauna Area “Arminius Therme”

- pool (11m x 5m / 28° C), whirlpool (34° C), Kneipp cold water stepping pool
- finnish Sauna (85° C), garden sauna (75° C)
- aroma soft sauna (55°C / 45% air humidity), aroma steam bath (45° C / 100% air humidity)
- salt grotto (approx. 45 minutes per session / up to 6 persons / € 9,00 per person, reservations through our Arminius SPA, tel. 445)
- ice fountain & plunge pool
- winter garden & fireplace relaxation lounge, fresh air terrace
- SPA-bar “OASE”

Bathrobe & slippers are available in your wardrobe or on your bed.

Bath & sauna towels are provided at the entrances to our wellness area.

PIN-code lockers for your valuables are available next to the relaxation room.

### **“Arminius SPA”** with 12 different theme & treatment rooms

- Oriental SPA with Hamam and Rasul steam bath
- Private SPA with steam bath & partner whirlpool
- Beauty Boudoir with aqua-soft-lounger and luxurious bath tub
- Ayurveda treatment room with heated granite lounger
- Manicure and make up – studio for up to 8 ladies
- SPA-relaxation room with coffee & tea specialties and SPA-terrace

If you have any questions concerning our SPA-treatments or if you would like to make an appointment, please feel free to contact our SPA-Reception, tel. 445.

### **Fitness Area / Gym**

- 12 cardio & body building machines (bikes, stepper, treadmills etc.)

### **Natural Swimming Pond, Garden Sauna & Sunbathing Lawns**

Through the fresh air terrace next to our indoor pool you are able to access the sunbathing lawns, our Finnish garden sauna as well as the natural swimming pond. The water of this 70 sqm pond is 1,40 deep, heated to about 20° C from April to October and purified on a strictly organic basis with plants and gravel. To maintain the water quality it is important to take a shower before swimming and please use your swimwear.

# Free hotel Wifi

## High speed internet access

Our Free Wifi is available in all of our guest rooms, conference rooms and public areas including the fireplace relaxation lounge within our wellness facilities.

Login and password for the hotel Wifi are provided by our front desk team (Tel. 9). Your Login can be used for up to three different Wifi-capable devices.

- Switch on the W-Lan access at your device.
- Choose from the list the hotel's wireless network, name "BW Park Hotel + Spa".
- Open your internet browser.
- Confirm first Terms and Conditions.
- Enter the log in data in the fields shown, please do not use your word recognition
- Touch "Log In" (Anmelden).

And now you can start!

Do you have questions or do you need help? Our front desk staff will help you round the clock! Call Tel.: 9

The guest rooms in our Villa Anna additionally feature data sockets at the working desk to access Wifi. Data cables can be borrowed at the front desk.

## Telephone calls

To call another guestroom directly:

please dial  
for the 2-digit numbers: 20 + room number and  
for the 3-digit numbers: 2 + room number

Front desk / reception:

please dial 9, available 24 h

Restaurant Karl / Room-Service:

please dial 429

Arminius Spa / spa treatments:

please dial 445

Outside line:

please dial 0

Local calls:

0 + required telephone number

Calls within Germany:

0 + city/area code + required telephone number

International calls:

0 + country code + city/area code + required telephone number

Some important country codes:

Austria	0043	Netherlands	0031
Belgium	0032	Norway	0047
Denmark	0045	Spain	0034
France	0033	Switzerland	0041
Italy	0039	Schweden	0046
Japan	0081	United Kingdom	0044
Luxembourg	00352	USA	001

Analog phone lines

Your guest room features two analog phone lines. At your working desk you will find a free standard german telephone socket (TAE) in our main building and a free RJ45 telephone socket in the Villa Anna.

# Hotel telephone charges

Your telephone calls in our hotel will be charged with the following prices.  
(per minute, incl. VAT)

	<b>fixed</b>	<b>mobile</b>
<b>Germany</b>	<b>€ 0,15</b>	<b>€ 0,40</b>
<b>Europe special</b>	<b>€ 0,20</b>	<b>€ 0,45</b>
<b>USA</b>	<b>€ 0,25</b>	<b>€ 0,50</b>
<b>China</b>	<b>€ 0,25</b>	<b>€ 0,50</b>
<b>Europe 1</b>	<b>€ 0,30</b>	<b>€ 0,55</b>
<b>Europe 2</b>	<b>€ 0,40</b>	<b>€ 0,65</b>
<b>World 1</b>	<b>€ 0,40</b>	<b>€ 0,65</b>
<b>World 2</b>	<b>€ 0,60</b>	<b>€ 0,85</b>
<b>World 3</b>	<b>€ 0,90</b>	<b>€ 1,15</b>
<b>World 4</b>	<b>€ 1,30</b>	<b>€ 1,55</b>

<b>service numbers</b>	
<b>0180-1 / 0180-2</b>	<b>0,25 €</b>
<b>0180-3 to 0180-7</b>	<b>0,40 €</b>
<b>0800</b>	<b>/</b>

## Europe special

Andorra, Austria, Belgium, Czech Republic, Denmark, France, Greece, Ireland, Italy, Luxembourg, Monaco, Netherlands, Norway, Poland, Portugal, San Marino, Spain, Sweden, Switzerland, United Kingdom, Vatican

## Europe 1

Croatia, Estonia, Faeroe Islands, Finland, Gibraltar, Hungary, Iceland, Latvia, Liechtenstein, Malta, Slovakia, Slovenia, Ukraine

## Europe 2

Albania, Belarus, Bosnia and Herzegovina, Bulgaria, Cyprus, Lithuania, Romania, Russia, Serbia and Montenegro

## World 1

Australia, Brazil, Israel, Kazakhstan, Macedonia, Mexico, New Zealand, Puerto Rico

## World 2

Algeria, Chile, Dominica, India, Iran, Jordan, Lebanon, Liberia, Libya, Malaysia, Moldova, Morocco, Netherlands Antilles, Pakistan, Singapore, South Africa, South Korea, Taiwan, Tunisia, Turkey

## World 3

Argentina, Bahamas, British Virgin Islands, Cayman Islands, Costa Rica, Egypt, Georgia, Guinea, Macao, Northern Marianas, Saudi Arabia, Syria, Thailand, United Arab Emirates, Yemen

## World 4

Countries not mentioned above.

## Please note that certain numbers are blocked:

118xy directory assistance numbers

(0)900 numbers for premium services

010xy provider identifier numbers